

Personal Shipment:

Should be consigned to the consignee directly, Aramex Kuwait will not handle any consignment for an individual /Person. However, you can mention Aramex as notify Party on such MAWB's.

Documentation:

1. Certificate of Origin required for all shipments with invoice value over USD 1500.00 and/or for shipments over 100 kgs.
2. Original Commercial Invoice. It must give an itemized listing with the complete description of the contents, HS codes, Quantity, Unit price, total price, total gross weight, number of Cartons/Boxes, total value and the country of origin. There should be 1 original and 2 copies.
3. Detailed Packing List (copy will do).

All above documents **MUST** be originals

TCN (Time Consignee Notified):

Next working day after the shipment arrives to Kuwait. We will hand over delivery order and shipment documents to consignee, collect the CC (if any), and assist consignee in customs clearance if required. In Kuwait we get the documents from the airlines 24 hours after flight arrival.

Clearance Standard:

24 - 48 hrs provided all clearance documents required by Kuwait customs from the consignee end, along with the original documents from origin are in order.

Shipments From GCC country require the following :

1. Statistical Export Declaration [Bayan Ashayee]
2. Invoice, packing list, Certificate of origin.

Customs- exempted shipments to Kuwait:

1. Direct Kuwait customs duty exempt shipments must be consigned as per sender/consignee instructions exactly.
2. Documentation requirements as instructed by sender and ARAMEX cargo Kuwait's name should not appear on any of the documents.
3. For customs clearance exempt shipments, request KWI freight for clearance and delivery and other handling charges and requirements.
4. Send message to Kuwait to have ARAMEX cargo obtain acceptance of charges from the consignee and to ensure clearance.

Release approvals:

- MOC (Ministry of communications)
required on all telecommunication products that range from (phones, computers, laptops, gateways, etc.)
- MOH (ministries of health)
Required on cosmetics, perfumes, medical items/machines, etc.
- MOI (Ministry of information)
Required on printed matters, CDs, etc
- EPA (Environment public Authority)
Required on chemicals, paints, ink cartridge (**cnee should have chemical import license to get the approval**)
- Ministry of interior
Required on Security systems, security cameras, etc.
- Municipilty approval:
Required on all kind of Foodstuff
- Firestation approval
Required for fire Extinguisher and related procdusts.
- Radiation approval
Required for laser products and all product of Japan origin
- Authority of industry approval
required on all electrical items and some industrial items and All kind toys.
It can be overlooked if a certificate of conformity COC is available.

Certificate of Conformity (COC)

Customs in Kuwait have started re-enforcing the International Conformity Certification Program (ICCP), to ensure the compliance of certain (regulated) imported products, with applicable Kuwaiti Standards (KSS) and technical regulations, (i.e. mandatory requirements).

Here is the link Approved Certification / Inspection Bodies.

<https://www.pai.gov.kw/portal/page/portal/pai/KUCAS/CIB>

Products Required COC:-

- RADIO audio and/or video items
- Household Microwave ovens
- Power Transformers and voltage stabilizers (including any item that also use power chargers like laptops and notebooks)
- Intercoms, Phone sets (including mobiles, cordless telephones)
- Electric Power Cables, extension cable cords and cable reels
- Appliances for heating liquids
- Incandescent lamp holders whether separate or forming part of luminaries and chandeliers
- Radio receivers and electric clocks
- All kind of Toys

Day after day, the customs are re-enforcing the Conformity Requirement for more items from the list. Please always coordinate with KWI Freight OPS Team for updates for above list.

DDP Air freight into Kuwait :

For DDP shipments below charges will be automatically debited back to Origin

Against official receipt:-

Air line delivery order

PWC

Legalization charges

Any other official receipted charge

Customs duties

Airport charges / Storage

Consolidation Procedures to KWI:

1. Single HAWB should not be moved as CONSOL, Actual contents are to be shown on the MAWB, failing to do so origin station will be debited USD 150.00 per shipment
2. HAWB original copy (2) is a must for all CONSOL Shipments, without Original HAWB copy (2), customs will not allow to clear the shipment and such shipments will be subject to demurrages till the Original HAWB copy 2 for consignee is received; demurrages involved if refused by consignee/s will be debited back to the origin.
3. HAWBS for CONSOL Shipments must show tact rate, rates on the respective prepaid/collect column for customs purpose. In addition, Due carrier charges and due agent charges to be mentioned on the HAWB/s 'As Agreed' on the HAWB is strictly not allowed for any field, failing to do so origin station will be charged USD 100.00 per shipment.
4. All consoles must have a manifest attached.
5. All consolidated MAWB must be accompanied by 2 pouches, One pouch addressed to "airline handling agents each and Second pouch addressed to "Aramex Kuwait" each pouch must have copies of all HAWB's and manifest pertaining to that particular MAWB only.

Limitations (NO MAWB should be consigned to Aramex Kuwait for below as we are not authorized to endorse or clear these shipments):

- a) If the consignee is US MILITRY (please refer to US MILITRY instruction below).
- b) If the consignee is located at Kuwait free trade zone.
- c) If the Consignee is National Express Co or National Express C/O customs public ware house.
- d) If the consignee is Kuwait duty free.

e) If the consignee is customs General ware house.

Clearance Documents Required From Consignee side:-

1. Declaration (Iqrar) - Original
2. Customs Verified Signature for the current year (Etemad Tawqia).
3. Original Import License.
4. Civil I.D copy of authorized person.
5. Office License (Ruksat Mahal).

General Notes:

1. 0 value or no commercial value is not accepted in Kuwait
2. Gross weight & number of pieces on the HAWB should always match that mentioned on the MAWB, invoice and Certificate of Origin.
3. All Original Documents (Invoice, Packing List & Certificate of Origin), should move with the shipment.
4. Pre-alert must also be sent to ARAMEX Kuwait.
5. HAWB original copy (2) is a must for all **Consol** Shipments.
6. All documents should be typed and not handwritten
7. Kuwait customs prohibits shipments to be destroyed or re-exported to origin without completing the customs clearance process first.
8. All Ministry Approvals as required by Kuwait customs will have to be procured by the consignee or his representative only.
9. the country of origin should be stamped or engraved on any item (No stickers allowed).
10. For customs clearance, all the clearance documents (as mentioned above) are required. Absence of even one document will result in the shipment being held at customs.
11. HAWB/s consigned to an individual Person are not allowed to be included in any consolidation.

US Military shipments to Kuwait:

Consigning MAWBs:

MAWB for all US Military shipments **should not** be consigned to Aramex and should be consigned exactly as below:

US Military,
Central Receiving and Shipping Point,
Camp Arifjan, Kuwait.
Valid POC Name -
Valid POC Tel No -
Valid PO #

Notify Party on the MAWB should be:

aramex Air Freight Operational Procedure: Kuwait

ARAMEX CARGO KUWAIT
KUWAIT PHONE: 00965 1820011

Documentation:

Documents Required for US Military shipments:

- Original Commercial Invoice, It must give an itemized listing with the complete description of the contents, HS codes, Quantity per Item, Unit price per Items, total price, total gross weight, number of Cartons/Boxes, total value must and the country of origin.
- Invoice must show US military, Valid POC Name and Valid POC Tel No.
- Original Certificate of Origin required for all shipments with invoice value over USD 1500.00.
- Packing List Detailed (copy will do).

**Once the docs are ok, we will send the AK 302 form by email to the valid POC to get it signed. Once that is done we have to send the signed form to US Customs to get the customs exemption letter along with the shipping documents. This procedure is time consuming and usually takes at least 3-4 days to get the letter. When we have the customs exemption letter on hand we can proceed for clearance the next day and shipment can be cleared on the same day itself.*

Clearance and Delivery Charges for US Military shipments:

Clearance and Delivery charges for such shipments are to be pre agreed on case to case basis, it's not falling under Normal clearance and delivery.

All US Military shipments are always free domicile and all local charges are always billed back to shipper.

Local charges at actual , such as, Demurrages, KAC charges, PWC charges ,delveiry order , Legalization , and or any other official tax/duties implemented at the time of clearance, all these charges will be at actual against official receipts.