

ARAMEX Land Freight Operation Guidelines



City: Manama

Office Working Hours: SAT-THU: 08:00-18:00
FRI: WEEKEND

Gateway: IT's GLS – Bahrain international airport.

Land Freight Requirements and General Guidelines

General cargo (LTL/FTL):

* Original invoice along with HS code and country of origin and certificate of origin. If no C/O, then a BD50/= penalty applies. Consignee should have a valid import CR.

. Magazines, printed matter & DGR shipments: need special approval from the Ministries (on case to case basis)

Shipments coming from GCC (duty paid) must accompanied with statistical declaration (duty paid) matching the invoice Value & number of pieces.

Temporary Import:

- Temporary Import depends on the approval of the Customs Manager, and the value of the material. Serial Numbers should be mentioned on the commodity.

- Unacceptable items for temporary import:

1. Auto parts
2. Tiers
3. Batteries

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4. Any consumable item used in Projects and construction



City: Amman

Office Working Hours: SAT-THU 8:30-13:30 & 15:30-18:30
FRI: WEEKEND

Gateway/customs clearance border

**Queen Alia international Airport free zone,
Amman customs and Alzarqa free zone.**

Customs Working Hours:
Airport Free Zone: 8:30-3:30 Saturday- Thursday

Land Freight Requirements and General Guidelines

- 1) Itemized commercial invoice
- 2) Detailed packing list must accompany the shipment.
- 3) Certificate of origin/ Arab league certificate of origin: Required. An Arab league certificate exempts the Arab made shipments from customs duty only.
- 4) J-FDA approval for shipments contains Cosmetics, Foodstuff, Medicine and Medical devices.

Documents required from consignee:

- 1) Set of authorizations (depending on the customs center).
- 2) Import license.
- 3) Income Tax number.
- 4) Shipment original documents.

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City: Kuwait

Office Working Hours: SUN-THU: 08:30-17:00
SAT: 08:30-14:00
FRI: WEEKEND

Gateway/customs clearance border
Sulaybia Land customs,

Land Freight Requirements and General Guidelines

- **From Origin:**
 - Commercial Invoice
 - Certificate of origin
 - Packing list is preferable.
- **From Consignee:**
 - Customs verified signatory
 - Civil ID copy of person on the customs verified signatory (Copy)
 - Import license (Copy)
 - Declaration of legal address of cnee. (Copy)
 - Commercial license of company (copy).

Clearance Standard:

24 – 48 hrs provided all clearance documents required by Kuwait customs from the consignee end, along with the original documents from origin are in order.

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Products Required COC:-

RADIO, Household Microwave ovens, Electric Items, Telephones, Power Transformers, & All kind of Toys

- Unacceptable items for temporary import:

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City: Beirut

Office Working Hours: MON-FRI: 0800-1700
SAT: 0800-1400
SUN: WEEKEND

Gateway/customs clearance border
Masnaa Border

Land Freight Requirements and General Guidelines

- 1) Itemized commercial invoice
- 2) Original Detailed Packing List clarifying the contents of each package and the number of cartons inside each pallet if goods are palletized.

PROFORMA INVOICES ARE NOT ACCEPTED NO MATTER WHAT!!

Consignee's Legal Documents:

-Consignee's ID card of authorized person to sign as _____ per commercial circular.

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- Commercial register certificate. (For companies).
- Valid Clearance certificate from National Social Security Fund (NSSF) (For companies)

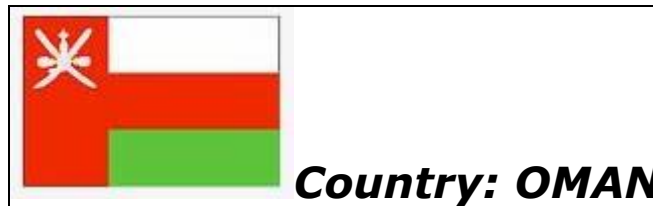
If cnee is an individual without the legal documents stated above, we can clear the shipment using his ID card by applying a one-time registration number at airport in condition that the shipment is not for commercial use and it is the first time that client imports / exports goods into or out of BEY using his own name

Temporary Import:

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City: MUSCAT.

Office Working Hours: SAT-THU 8:00-19:00
FRI : WEEKEND

Gateway/customs clearance border

Aramex Muscat warehouse-in house clearance.

Land Freight Requirements and General Guidelines

CERTIFICATE OF ORIGIN –Required on all shipments

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ITEMIZED COMMERCIAL INVOICE - Required on all shipments,
DETAILED PACKING LIST - Required on all shipments.

MOBILE PHONES

Mobile phone shipments to Oman must be accompanied by a "no objection" letter from the ministry of telecommunications. Mobile phone imports are not allowed without this letter.

Temporary Import:

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- Unacceptable items for temporary import:

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4. Any consumable item used in Projects and construction



City: Doha

Office Working Hours:

- Working Days: Sunday to Thursday,
- Working Hours: 08:30am till 05:30pm

Gateway/customs clearance border

Abu Samrah Border passing point

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Land Freight Requirements and General Guidelines

- Invoice to be stamped by the shipper and also from the chamber of commerce
- Certificate of origin should be original and electronically attested by the chamber of commerce.
- If the customs duty paid in UAE (Statistical Bayan) NO need for the above originals and it will be free from any legalized authority payment.
- Any shipments made in GCC and have a GCC certificate it will be entered without paying duty and legalization charges
- Customers in Qatar will be required to register online at the Qatar Customs Online site for importing goods into Qatar and authorize 'Aramex' as the nominated clearing agent.
- Customs duty of 5%, a 1% tax on the commercial value will also be added. Duties are payable as per invoice value.
- Commercial samples and advertising material are exempted from duties.
- - Exempted from duties & legalization are certificate of origins issued from GCC (gulf Cooperation council); In addition all medical supplies such as medicines and blood Samples are exempt.

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Gateway FTL & LTL: Saudi cause-way (King Fahad Bridge) via Bahrain, Batha, DBRZ (Dammam Bonded & Re export Zone) Haditha, Diba

Office Working Hours: SUN-THURS: 08:00-18:00
FRI & SAT: WEEKEND

Documents required and Acceptable: for LTL via Saudi Cause-way

- A- Commercial itemized Invoice.
- B- Certificate of Origin.
- C- Authorization letter of Saudi consignee and his company's commercial registration copy. Must be supplied prior to export.

Shipments coming from GCC (duty paid): must be accompanied by a statistical declaration (duty paid) matching the invoice Value & number of pieces.

- A- Commercial Invoice.
- B- Attested Certificate of Origin.
- C- Original Duty Paid statistical Declaration
- D- Authorization letter of Saudi consignee.

Shipments coming from GCC (made in GCC): must be accompanied by a GCC certificate of origin, manufacturer name & country of origin must be mentioned on the items (engraved)

Country of Origin (Made In): The Country of Origin (Made In) is a must to be mentioned/Engraved on each & every item in the shipment and it should be irremovable, if it's mentioned/printed on the outer packing only it is NOT accepted by the customs.

Commodities that need SASO (conformity Certificate)

1. All kind of Electronics, Electricals & Electrical Household, Lighting, Vehicle Spare Parts, Monitors and Computers, & Mobile Phones.

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Prohibited Commodities:

- Alcohol, live animals, Toys or statuettes, Films - Artificial Pearls,
Oil, Foodstuffs, the Holly Qur'an & Christmas Trees

